

Agenda for Elizabeth Barrett School Council Meeting

Wednesday, March 16, 2016

School Library, 6:30 pm

- 1) Approval of Agenda
- 2) Approval of Minutes
- 3) Trustee Report – Fiona Gilbert
- 4) Administrator Update – Susan Parker and/or Neil Comba
- 5) Reports from the Board
 - a) Co-Chair – Tara Courte
 - i) Draft of message of appreciation for EB staff review
 - b) Treasurer Report – Susan Lowry
 - i) See attached financial statements
 - c) Healthy Lunch Program – Shannon Stephenson
 - d) Volunteer/Social Committee – Lisa Harbinson &/or Keltie Mandolokas
- 6) Old Business
- 7) New Business
 - a) Alberta Association of School Councils Conference
 - b) School Joint Council Board Meeting
- 8) Next Meeting, April 20, 2016, at 2 pm.

Elizabeth Barrett School Council
July 1, 2015 - June 30, 2016

Financial Reports

INCOME STATEMENT (to February 29, 2016)			
INCOME	Healthy Lunch Sales		\$24,467.75
	Sponsors		<u>\$0.00</u>
			\$24,467.75
EXPENSE	Lunch Vendors	\$13,805.36	
	Events	\$0.00	
	Admin	\$0.00	
	Gift	<u>\$0.00</u>	
		\$13,805.36	
NET INCOME (LOSS)			<u>\$10,662.39</u>

SCHOOL CASH ONLINE (to February 29, 2016)			
Previous Bank Balance forward			\$9,413.57
Paid into School Cash Account	\$24,467.75		
ATB bank balance transfer	<u>\$4,142.40</u>		
Paid from School Cash Account		\$13,805.36	
Payments relating to prior periods		<u>\$2,500.00</u>	
Ending Balance in SCO Account			<u>\$21,718.36</u>

BALANCE SHEET (at February 29, 2016)			
ASSET	Cash - SchoolCashOnline	<u>\$21,718.36</u>	\$21,718.36
LIABILITY	Outstanding Accounts	<u>\$10,000.00</u>	\$10,000.00
NET CURRENT ASSETS			\$11,718.36

Elizabeth Barrett School Council
July 1, 2015 - June 30, 2016

Cash Receipts Journal - School Cash Online Report

Opening Balance 9413.57

Date	Description	Lunch Sales	Sponsors	Vendors	Funds	Admission	Gifts	Prior Year Clearing	NET Funds
2015-09-30	SCO Report entries - Sales, AIB 2014-15 balance transfer	\$3,131.25		\$0.00	\$0.00			\$4,142.40	\$7,273.65
2015-10-31	SCO Report entries- Sales, 5 Vendors	\$5,476.50		\$3,090.91					\$2,385.59
2015-11-30	SCO Report entries- Sales, 4 Vendors	\$5,995.25		\$2,330.45					\$3,664.80
2015-12-31	SCO Report entries - Sales, 5 Vendors	\$2,016.00		\$3,471.12					-\$1,455.12
2016-01-31	SCO Report entries - Sales, 4 Vendors	\$6,970.75		\$2,743.97			\$2,500.00		\$1,726.78
2016-02-28	SCO Report entries - Sales, 3 Vendors	\$878.00		\$2,168.91					-\$1,290.91
2016-03-31	SCO Report entries - Sales, 3 Vendors	\$0.00		\$0.00					\$0.00
2016-04-03	SCO Report entries - Sales, 3 Vendors	\$0.00		\$0.00					\$0.00
2016-05-31	SCO Report entries - Sales, 3 Vendors	\$0.00		\$0.00					\$0.00
2016-06-22	SCO Report to June xnd - Sales, 3 Vendors & Right2Play supplies	\$0.00		\$0.00	\$0.00		\$0.00		\$0.00
	ACCOUNTS TOTALS	\$24,467.75	\$0.00	\$13,805.36	\$0.00				\$12,304.79

Closing Balance 21718.36