

**Elizabeth Barrett School Council  
Minutes  
Tuesday October 21, 2015 @1830  
School Library**

1) Called to order @6:36 by Tara Courte

a) In Attendance:

Tara Courte  
Fiona Gilbert  
Suzanne Easton  
Tara Hornung  
Vanessa Vetterl

Susan Lowry  
Lisa Preston  
Susan Parker  
Neil Comba

b) Regrets:

Lisa Harbinson  
Keltie Manolakas

Kiltie Wilkinson

2) Add to agenda – new business: financial gift to school, Susan Lowry moved to accept, Lisa Preston seconded.

3) Susan Lowry moved to accept, Suzanne Easton seconded accepting of minutes.

4) Tara Courte nominated Lisa Preston as secretary, Susan Lowry seconded. Motion carried. The position of Co-chair remains open

5) Trustee report – Fiona Gilbert

a) Board held council meeting: Colleen Munro and Todd Brand will continue as Chair and Vice Chair respectively. Other committees are listed on website.

b) Colleen Munro met with Minister Eggan and RVS Superintendent on October 6, advocating for funding and school upgrades, including wrap around services. Good meeting, less formal than prior meetings with ministers. Press Conference followed where minister announced delay of school construction start-ups. RVS schools are not affected, the construction of 3 new RVS schools is still planned. An announcement regarding the financing of Fireside school is expected on Tuesday, Oct 27 with the tabling of the Provincial Budget. Thursday, Oct 22 (prior to the budget) is the sod turning ceremony (initiated by Alberta Ed) for Fireside School.

c) Student enrollment update: For 2015-16, the number of students in RVS increased by 974 students. The total enrollment is 21567 students, which is a 4.7% increase over last year. Airdrie enrollment has slowed to 7% growth, while Cochrane's enrollment increased by 11%.

- d) Alberta Education approved RVS's modular requests. RVS asked for 8 additional modular classrooms for East Lake School (P3 school, so modular RVS currently has don't fit with it).
  - e) RVS Satisfaction Survey from May 2015: The results are being published on RVS website.
  - f) Celebrated long service and retirement awards at Ed Center took place on Friday October 16, 2015. Amazing number of staff who were honoured. Mr. Ireton from EB was honoured for 35 years of service.
  - g) Joint Board Meeting is coming up on Nov 19 5:30-7:30 for School Council Executives, in Airdrie. Includes Dinner. Tara Courte and Susan Lowry to attend and represent the EB school council.
- 6) Administrator Update - Susan Parker and Neil Comba:
- a) Lovely not to be immersed in construction.
  - b) School communities (hallway based communities) are working together and feeling like a team. T shirts have been purchased for each community to help feeling of belonging. Instead of a take-home object, this year the student recognition will be a donation to charity of the community's choice. I.e One group will take the allocated money for each recognition and make items to donate to the Humane Society, Another community is supporting Rock the Waves. The EB "bud" dies are shown included on the digital display in the foyer by the office, and the recognition slide includes the name of the community that student belongs to. The recognized students are given a seed, which is then used to vote towards the service they want to support. There are 4 recognition boards, one for each community for students to place their photos on. Later in the year, students will contribute thumbprint to the tree skeleton on the display in the hallway leading from the office towards the rest of the school. This year is an autumn tree. In subsequent years the other seasons will be recognized. This is part of the RVS statement: learners are supported, engaged and successful.
  - c) Reconfiguring resource team in school:
    - i) Kathy Sambrook will be resource in looking at complex learners and how we are meeting their needs.
    - ii) Wayne Willberg (Child Development Advisor, CDA) will continue to work with social/emotional needs for students
    - iii) Dawn Marie Cinnamon – works in the "Pit Stop" area, focuses on zones of regulation with students
    - iv) Sasha Mahan – literacy support
      - (1) Learning support works in a 6 week cycle. The first 6 week cycle is pre-assessment, and a bit of deeper assessment to get to know their students along with resource teachers meeting with classroom teachers to group students into students with similar needs. The next 6 week resource cycle is intervention, ongoing assessment and further discussions with classroom teachers, which allow the groups to be reconfiguration into appropriate groups for the next 6

week resource cycle. This allows the classroom teachers and resource team members to help students with their needs at that point and time, and can shift and change as new needs develop. During literacy blocks learning support teams are in the classrooms or working with groups in the break out spaces. This model supports the needs that students have and changes at the children's needs change.

- v) Student Learning Assessments (SLAs) are formative assessment that has begun this year in RVS. The SLAs are being used instead of the summative provincial achievement tests (PAT). Grade 3's wrote one portion of the SLA on computers in September. The digital portion of the SLAs was field tested by grade 2s in May 2015. Prior to the digital SLAs in September, there was time for students to practice navigating the computer assessment. The practical part of the SLAs is taking place now. Mid November the teachers get results and use the SLA results to identify the current skills and abilities of individual students. This information will allow teachers to form groups with similar needs for ongoing learning support.

7) Reports from the Board

- a) Co-Chair Report: None
- b) Treasurer Report – Susan Lowry –
  - i) Financial Statement: Shows income from School Lunch sales in September. However, there has been no payments out for school lunches yet, as there were no lunches in September to pay for.
  - ii) The ATB account was closed and the money from the account was transferred to into the School Cash Online account.
- c) Healthy Lunch Program – no report
- d) Volunteer/Social Committee – no report

8) Old Business

9) New Business

- a) Financial gifts – Susan is uncertain if we have paid gifts to the school yet. The balance sheet shows a liability to EB school for \$7500 plus money that was in bank account, but due to transiton between Treasurers, it is unclear if that transfer has been completed. Susan to connect with Joann Baron to see what School Council has transferred to the school. Susan Lowry believes that \$8000 to school was last payment to school for Trickster in the 2013-14 year. It looks like at least \$7500 will transferred to EB for Trickster Theatre in the 2015-16 school year, but clarification is needed. Will table the motion of gift to EB for a month to allow for clarity on financial status.
  - i) ***Action item:*** Susan to meet with Jo Ann Baron and Leah (past treasurer) and Shannon (Hot Lunch coordinator) to determine how much money has been transferred to EB, how much remains to be

*transferred, and how much we need to keep in School Cash Online to cover costs of hot lunches.*

- b) Proposal of bringing in speaker on resiliency for parents. Dr. Wayne Hammond has been suggested as a local knowledge source. Suggested inviting parents from other schools in area to speaker series. Evening or Day? General consensus for evening event. Tracey Brooker and Tara Hornung and Vanessa Vetterl indicated they would help Tara Courte with planning. Date – suggested February, but not close to the break. A small fee for attending was suggested to help people value attending, and to help determine numbers for the event.
- c) While bringing in a speaker is one goal for the year, additional goal discussion is tabled to the next meeting

10)Next Meeting: November 18, 6:30, in the EB library. There is no December meeting planned. The January Meeting is planned for the January 20<sup>th</sup>.

11)Motion to adjourn at 7:30 by Susan Lowry, seconded by Tara Courte.