

Minutes for Ecole Elizabeth Barrett School Council

Wednesday, November 15, 2017
School Learning Commons: 6:30 pm

1) Attendance

Leah .P.,
Jennifer Rennie (Treasurer),
Susan Parker,
Fiona Gilbert,
Lisa Preston (Chair),
Heather .D.,
Susan Flynn Lowry (Co-Chair),
Tara .H.,
Kiltie .W.,
Emily .B.,
Renata Lambden (Secretary),

Regrets: Veronica Hooper
Vanessa .V.
Kristi .W.
Sara .P.

Meeting called to order at 6:32pm

- 2) Approval of Agenda motion made by Lisa Preston, seconded by Susan Lowry
- 3) Special Presentation from EEBS students and teachers about Mind-Up
- 4) Approval of Minutes from October 18, 2017 motion made by Susan Lowry, seconded by Leah .P.
- 5) Appointments of vacant positions: Renata Lambden has accepted position of Secretary
- 6) Rockyview Schools Update- Trustee Fiona Gilbert

The new Board of Trustees has been quite busy since the election in October and has spent time participating in Board Orientation workshops and professional learning. There is lots to learn and a new team to build with 5 of 8 trustees being new to the role.

The Board Organizational meeting was held on Thu Nov 2 where Airdrie Trustee Todd Brand was elected to the role of Chair of the Board, and Cochrane Trustee Fiona Gilbert elected as Vice-Chair.

The provincial government has recently introduced 2 pieces of legislation that will have an impact on schools and education in Alberta:

Bill 24 - An Act to Protect Gay Straight Alliances looks to close some identified gaps in the existing legislation in order to provide clarity to school authorities, students, and school communities and will have limited impact on current policies, procedures and practices within RVS.

Bill 28 - School Act Amendments, proposes several changes to the current School Act:

- establishing a common age of entry for kindergarten,
- adds standards for Educational Service Agreements between boards and Indigenous communities for “off-reserve” education
- new eligibility criteria for transportation service
- new certification requirements for school leaders
- requirement for Boards to have a Trustee Code of Conduct

More details will be forth coming as government releases the corresponding regulations that go with each of these amendments. Also look for opportunity to comment on these changes as government looks to gather feedback.

7) School Update - EB school Administration – Susan Parker/
Veronica Hooper

- a) Mindup program - Grade 5 students deciding own recess times

b) Meeting re: Annual Report

c) recruiting parents for surveys

8) Advocacy Update from Susan Lowry - NO UPDATE

9) Volunteer Co-ordinator Update: Submitted prior to meeting

a) *Seems some volunteers have missed shifts due to expired Criminal Record Checks (CRC). So a follow up with volunteers, in conjunction with the office (Loril), was sent out to notify those that have expired. Loril will advise as 'renewed' CRC come into the office. Continued follow up with next steps being to advise those IN ADVANCE that their CRC are due to expire. Email to be sent to Loril regarding working together to act proactively as it pertains to managing current year's volunteers. Is it best if this "Expiry" email comes from the office or Volunteer Coordinator? (f/u with Susan P)*

b) *Picture Retake Day volunteers scheduled will be calling on that group again in the New Year for Class picture day. Always nice to have an emergency back-up for last minute illnesses that keep students and volunteer home. 'Tis the Season for colds and flu! Need to confirm if there will be May Graduation Photo's taken (Kinder and Grade 5) for this year? (f/u with Susan P)*

c) *Learning Commons (Library) Assistant Volunteer schedule is down to a skeleton with between 2-3 shifts filled each week. Will follow up again with those that indicated that they would be interested in volunteering monthly with hopes of bolstering the roster. Have spoken with Manju regarding some potential solutions to the shortage of assistance (as her role also has reduced hours), which include reorganizing some of the collection into Reading Level tubs (students can "re shelf without assistance PLUS they are better able to pick "Right Fit" book, improve re shelving cart usability so older students can check-in re shelf books on the re shelving cart when there is not enough time to get them back on the shelves). Also, spoke to Susan regarding reaching out to Kindergarten Reps and/or Teachers (Kindergarten seems to be short of volunteers, too) and Classroom Reps to spread the word that there is availability for those interested in the Learning Commons. Any feedback on how to better engage our*

valued volunteers would certainly be helpful as this re-organization of the Learning Commons has many potential benefits to our students learning.

- d) Sent out email to Anytime, Anywhere volunteers looking for 3-5 volunteers to help with Family Fun Night at EB on November 17th. The roles would be 1 person to help as Greeter to welcome students and parents to the activities and 3-4 people to help Town of Cochrane staff that are running the activities for the evening. As this is a first time ask, is there anyone on Council that might be able to help out by spreading the word...via word of mouth and/or are planning to attend the event?*
- e) On the horizon: No known events at present for December, which will allow Heather to take a look at the training documents and get a sense for the flow of things, what has taken place and what is up coming in January... like Kindergarten registration. Would Council members like to/be able to attend? Calling on Cook a Dish volunteers for cookies/muffins to serve to parents and little ones there to register. Paying a visit office to see if there are any new volunteer forms for anyone that may have started school since the forms were last collected and continued follow-up with sign-up sheets that are struggling (e.g., Library)*
- f) Hot Lunch Co-ordinator (Kristi W)- Adding Mucho Burrito in January 2018 and waiting to hear from Panago in January 2018 re: pizza change to have a larger choice for food sensitivities. Re-evaluating Boston pizza due to a price increase.**
- g) Financial Update... (Jennifer R, Susan L)- Hot lunches have begun and therefore cash has begun to roll in. See attached **Appendix A** for a Financial Summary up to October 31, 2017.**

Motion to confirm gifting 80% of the 2016-17 EBSC net profit on Hot Lunch Sales (to the nearest \$100) is allocated based on the motion approved in May 2017's AGM. 80% of 2016-17 net profit of \$3,192, to the nearest \$100, is \$2600, so we propose gifting **\$2,600 to EB for Trickster 2017-18.**

We further **move to** grant another \$1,400 to the school for Trickster 2017-18, to make the total gift \$4,000 at this time.

Approval of Motion made by Leah .P., seconded by Jennifer .R.

10)Old Business

- a) Cochrane Area School Council Joint Meeting (SFL) - TABLED
- b) Invitation to Dave Eggen (SFL)- TABLED
- c) Joint School Council Meeting November 16, 2017 – SFL to attend. - TABLED
- d) Facebook page. (SFL)- Given the complicated nature of Facebook, the potential for issues to arise, etc. and the fact that Rockyview Schools in in the midst of reviewing its website and IT framework, we will postpone further discussion of EBSC having any facebook page and will instead ask Mrs. Parker to tweet out any announcements we would like to get out to parents via social media. Therefore, we can retweet them if we are looking to “fan out” information to parents quickly.
- e) Logo for EEBS School Council (SFL) - TABLED
- f) PIPA Policy (Lisa P) - TABLED

11) New Business

- a) Canadian Parents for French
- b) Discussion of \$100-\$200 Honourarium to Jeff Couillard for his special presentation on *Intentionally Raising Children in an Age of Distraction and Stress* on Wednesday, October 18, 2017 at 7:00pm. **Approval of motion for honorarium of \$200 to Jeff Couillard for his presentation on Wednesday, October 18, 2017 made by Susan Flynn Lowry, seconded by Heather .D.**

12)Next Meeting: Wednesday, January 17, 2018 at 9:00am

13)Adjournment: 7:55pm

14)Announcements:

- a) Family Fun Activity Night at EEBS this Friday, November 17, 6:30-8:00 in conjunction with the town. Volunteers may still be needed.

Appendix A

Elizabeth Barrett School Council
July 1, 2017 - June 30, 2018

Financial Reports

INCOME STATEMENT (to October 31, 2017)			
INCOME	Healthy Lunch Sales		\$6,627.00
	Sponsors		\$0.00
			<u>\$6,627.00</u>
EXPENSE	Lunch Vendors	\$1,132.18	
	Events	\$269.81	
	Admin	\$0.00	
	Gift	\$0.00	
		<u>\$1,401.99</u>	
NET INCOME (LOSS)			<u>\$5,225.01</u>

SCHOOL CASH ONLINE (to October 31, 2017)			
Previous Bank Balance forward			\$10,247.05
Paid into School Cash Account	\$6,627.00		
Paid from School Cash Account- expenses	\$1,401.99		
Paid from School Cash Account- transferred to EB	\$4,000.00		
Paid from School Cash Account- transferred to EB re: prior periods			
Ending Balance in SCO Account			<u>\$11,472.06</u>

BALANCE SHEET (at October 31, 2017)			
ASSET	Cash - SchoolCashOnline	<u>\$11,472.06</u>	\$11,472.06
LIABILITY	Outstanding Accounts- due to School	<u>\$1,002.40</u>	\$1,002.40
NET CURRENT ASSETS			\$10,469.66