

## Minutes for Ecole Elizabeth Barrett School Council

Wednesday, February 28, 2018

School Learning Commons:

### 1) Attendance

Heather .D.,  
Kiltie .W.,  
Andrea .B.,  
Vanessa .V.,  
Jennifer .R.,  
Tara .H.,  
Veronica Hooper,  
Susan Parker,  
Melinda .V.,  
Susan Flynn Lowry (Co-Chair),  
Renata Lambden (Secretary),

Regrets: Fiona Gilbert,  
Lisa Preston (Chair),  
Kristi .W.,  
Leah .P.

Meeting called to order at 6:36pm

- 2) Approval of Agenda motion moved by Heather .D., seconded by Susan Lowry - motion carried.
- 3) Approval of Meeting Minutes from January 19, 2018, motion made by Renata Lambden, seconded by Susan Lowry - motion carried.
- 4) "Beyond Anxiety: Helping Your Children Cope with Fear, Failure and Frustration" workshop with Jeff Couillard and Kelly Waters-Radcliffe (following EEBS Meeting)
- 5) School Update - EB school Administration – Susan Parker/Veronica Hooper
  - Anti-Bullying Week - Choose kindness, compassion and random acts of kindness.
  - Screenagers Documentary - March 5, 2018 @ 7:00pm (EEBS Staff attending and Grades 4 & 5). Documentary regarding the impact of screen time on children.

- Report cards end of March 2018
- Grade 5 Fundraisers - raffle baskets a success
- Physical Education/Physical Literacy for Glenbow, EB & other schools on Monday, February 12, 2018 was a success

6) Board Update - Fiona Gilbert (NO UPDATE)

7) Volunteer Co-ordinator Update - Heather .D. (submitted prior to meeting)

#### Criminal Record Checks

Loril Thompson has sent 5 updated CRC's to allow parents to volunteer again, volunteer list updated. Loril has reported that RVS policy is that a CRC is valid for 5 years with an annual declaration being signed each September. My understanding is that this stops us from being proactive with letting expiring volunteers know in June to update before September. Still questioning whether "Expiry" email comes from the office or Volunteer Coordinator?

#### Ice Baggies

Checked with Laurie on status of ice baggies being used and have been a good number. Will continue to check every couple weeks as the weather warms and cools making more ice around the playground. Then will contact parent volunteers accordingly.

#### Staff Appreciation Dinner

This month Staff Appreciation Dinner was February 13th. We had 28 parents sign up and help with making meals and setting up the dinner.

#### Recycling Volunteers

Email to the Recycling Volunteers has been sent to remind them to sign up. At the moment one parent is signed up for every other week until the end of the year, but the weeks between are not filled.

#### Library Volunteers

Reminder Email was sent at the beginning of the month. Learning Commons (Library) Assistant Volunteer schedule continues to have few volunteers per week. New schedule made and sent out to Library volunteers and Manju starting Feb 5 until the end of the year. At the moment 1-2 spots are filled per week. Will send an email reminder next week beginning of the month to engage the volunteers again.

#### Class Photo

Class photos were scheduled to be February 8th, but were cancelled due to weather. They were rescheduled February 14th, but were cancelled due to

photographer being double booked. Now scheduled for March 5th, we have 2 parents volunteers to cover 3 shifts, another email sent out to have another helper for each shift.

On the horizon: March has a Family Active Night March 2nd, a call for a couple volunteers to set up and clean up has been sent. Class photo session to happen. Reminder emails for Library, Recycle and Ice Baggies (as needed) to be sent out at the beginning of the month. Start asking questions about Hot Dog Day and looking to start preparing.

8) Hot Lunch Co-ordinator Update - Kristi .W. (NO UPDATE)

9) Financial Update - Jennifer .R. (see Appendix A)

10) Old Business

a) Cochrane Area School Council Joint Meeting & next Joint School Council Meeting at RVS (Susan .L.) - TABLED

b) Invitation to Dave Eggen (Susan .L.) - TABLED

c) PIPA Policy (Lisa .P.) - Lisa .P. presenting at AGM - TABLED

11) New Business

a) AHS CES: Executive Functioning and ADHS - TABLED

b) ASCA Conference and General Meeting: April 20-22 - TABLED

12) Advocacy Update from Susan Lowry - NO UPDATE

13) Next Meeting: Wednesday, March 21, 2018 at 6:30pm (Learning Commons)

14) Adjournment: 6:59pm

# Appendix A

Elizabeth Barrett School Council  
July 1, 2017 - June 30, 2018

## Financial Reports

INCOME STATEMENT (to January 31, 2017)		
<b>INCOME</b>		
	Healthy Lunch Sales	\$15,610.00
	Sponsors	\$0.00
		<u>\$15,610.00</u>
<b>EXPENSE</b>		
	Lunch Vendors	\$8,416.81
	Events	\$469.81
	Admin	\$0.00
	Gift	\$0.00
		<u>\$8,886.62</u>
<b>NET INCOME (LOSS)</b>		<u><u>\$6,723.38</u></u>

SCHOOL CASH ONLINE (to January 31, 2017)		
	Previous Bank Balance forward	\$10,247.05
	Paid into School Cash Account	\$15,610.00
	Paid from School Cash Account- expenses	\$8,886.62
	Paid from School Cash Account- transferred to EB	\$4,000.00
	Paid from School Cash Account- transferred to EB re: prior periods	
	Ending Balance in SCO Account	<u><u>\$12,970.43</u></u>

BALANCE SHEET (at January 31, 2017)		
<b>ASSET</b>		\$12,970.43
	Cash - SchoolCashOnline	<u>\$12,970.43</u>
<b>LIABILITY</b>		\$1,002.40
	Outstanding Accounts- due to School	<u>\$1,002.40</u>
<b>NET CURRENT ASSETS</b>		\$11,968.03