

## Minutes for Elizabeth Barrett School Council

Wednesday, April 17, 2019

School Learning Commons:

### 1) Attendance

Vanessa .V.,  
Tiffany .H.,  
Heather .D.,  
Sue S.P.,  
Briana .L.,  
Maxine Wilton,  
Gerry Gaudet,  
Michelle Balmer (Treasurer),  
Susan Flynn Lowry (Co-Chair),  
Renata Lambden (Secretary)

Regrets: Lisa Preston  
Fiona Gilbert  
Hugh .M.

Meeting called to order at 6:32pm

### 2) Additions to agenda – none

3) Approval of Meeting Minutes from March 2019 – Susan .F.L. motioned to approved, Renata .L. seconded, motion carried

### 4) Administration Update – Gerry Gaudet and Maxine Wilton

- School Fee Changes:
  - Swimming lesson fee – proposed change from \$50 to up to \$70 in order to switch to the Red Cross program
  - Different structure for field trips (currently 1 trip/year) (i.e. 1-3 trips/year with cap of \$60/student and more flexibility in fee structure
  - Proposed use of EBFA (Elizabeth Barrett Fundraising Association) funds for use in transportation costs for field trips and/or cost subsidization of low-income households
- Discussion regarding change in school forms to support low-income family needs and proposal for EBSC (Elizabeth Barrett School Council) to establish a fund for families in need of financial support to participate in field trips, swim lessons, etc.
- Communal food baskets donated by the Cochrane Activettes a success.
- Discussion regarding breakfast program as a joint effort with Manachaban Middle School.
- New launch of school merchandise

- Part of rebranding process
- Makes EB more visible within the community
- Plans for logo to be painted in entrance ways and feature wall in the Learning Commons
- Portable requests submitted in the fall and we will be losing two portables in the summer, as they are being relocated.
- Grade 5 Camp Kawanis trip is currently taking place. They are having a great time and the weather is good. This is a great opportunity for French and English classes to interact and get to know each other better.

5) School Board Update – Fiona Gilbert (report submitted prior to meeting)

### **Elizabeth Barrett School Council Trustee’s Report April 17, 2019**

#### **Joint Board School Council Meeting**

Thank you to those who attended the Joint Board School Council meeting on April 4<sup>th</sup>. There was great discussion and conversation and the Board was able to take away lots of suggestions for community involvement in the 4YP as well as different ways to support School Councils.

#### **2020 – 2023 Three Year Capital Plan**

Rocky View Schools’ (RVS) Board of Trustees voted April 4, 2019, to approve the jurisdiction’s 2020- 2023 Three Year Capital Plan, which emphasizes an immediate need for new facilities in the municipalities of Langdon, Airdrie and Cochrane and an emergent need for facilities in Chestermere, Springbank and Crossfield. As outlined in the plan, the jurisdiction is requesting 13 new facilities and one addition over the next three years. Priorities for the 2020 budget year are:

1. New Langdon Middle/High School
2. Addition to Bow Valley High School
3. New Airdrie K – Gr. 9
4. New Airdrie K – Gr. 9
5. A new Cochrane K – Gr. 5

#### **Changes to transportation services and fees**

Anticipating a zero percent increase to transportation grant revenues, coupled with the continued escalation of costs, the Board of Trustees approved to adjust transportation service levels and increase fees. Effective September 2019, families accessing RVS’ transportation services will see:

- A five percent increase to fees for resident students who reside within 2.4 km of their school and/or attend a program of choice, raising fees per student from \$294 to \$308;

- A new fee of \$157 for resident students requiring an additional stop location in the a.m., p.m. or both;
- An increase for non-resident students accessing a school bus inside RVS' boundaries, raising fees per student from \$472 to \$625;
- An increase for non-resident students accessing a school bus outside RVS' boundaries, raising fees per student from \$1050 to \$1,250; and
- Removal of the family maximum, with the first two children in a family paying \$308 each and all additional children paying \$154 each

Also, students will no longer be able to accompany a friend to his or her house, unless it's their normal bus route, and Gr. 5 – 12 urban students will no longer be permitted to catch any bus to their desired location within the municipality. This will allow RVS Transportation to maximize the spaces on each bus.

### **Northcott Prairie School temporary accommodation plan**

RVS' new school in the Airdrie community of Hillcrest will be ready to welcome students in January 2020, however the seven modular units requested by the jurisdiction to house students at the school in September 2019 were not approved. Based on this change, the Board of Trustees approved a temporary accommodation plan that aims to minimize the impact on all students and families and keep peer groups together as much as possible. Northcott Prairie will open as a K – 6 school and grow to Gr. 8 over the next two years, with K – Gr. 6 students starting their school year in September 2019 with their teacher and classmates, but at different locations. All students will move into Northcott Prairie in January 2020, once construction is complete.

### **East Airdrie accommodation plan**

Significant growth in Airdrie communities south of Yankee Valley Boulevard and east of the Queen Elizabeth II Highway, coupled with no new capital approvals, called for a review of RVS' attendance areas and grade configurations for schools in the East Airdrie. Heloise Lorimer is almost full meaning that changes to grade configurations are necessary to better accommodate K – Gr. 8 students in the area. After public consultation, the Board approved the following changes to grade configurations, effective Sept. 3, 2019:

- R.J. Hawkey School and Heloise Lorimer School will become K – Gr. 5;
- Meadowbrook School will become Gr. 6 – 8; and
- Student currently attending the Christian program at R.J. Hawkey and Meadowbrook also will align to these schools' new grade configuration.

These new grade configurations reflect feedback heard during the public consultation to have RVS' youngest students served in their community and to allow peer groups to move together.

### **Upcoming Board Meeting Items**

At its upcoming Board meeting on April 18, 2019, the Board will hear delegations from the public regarding the current Chestermere Accommodation Consultation,

review the FI boundaries for the new Southpoint community in Airdrie, consider changes to Policy 7 – Board Operations, and review/approve Board meeting dates for 2019/2020. To stay up to date on decisions of the Board, you can subscribe to receive our newsletter, *Board Highlights*, that is sent out at the conclusion of each Board meeting. Subscribe at <http://trustees.rockyview.ab.ca/subscription-services>

6) Updates from Council Officers and Committee Co-ordinators:

A. Treasurer-Michelle Balmer – Updated Financial Report (see Appendix A)

B. Co-chairs-Lisa Preston and Susan Flynn Lowry

- Susan Flynn Lowry, Michelle Balmer and Renata Lambden to attend the ASCA (Alberta School Council Association) Conference and AGM next weekend (April 19-21, 2019)

C. Volunteer Coordinator - Heather .D. (report submitted prior to meeting)

Criminal Record Checks

A request was put out to all volunteers, at the end of November, to come into the office to make sure their CRC are up to date. All volunteers who have expired CRC were emailed at the same time to give them notice they need to pick up the form to renew their CRC with the RCMP.

Class Photo Day

Class Photo Day was March 28th and we had 3/6 spots filled to help.

Recycling Volunteers

We have a handful of volunteers this year, but they have been doing great to sign up. We have just a couple open Fridays for the remainder of the year.

Library Volunteers

For the month of April we have on average 0-1 volunteers a week, but future months have had just 1 person sign up. Reminder email has been sent out to the library volunteers for the month of April on the 9th of the month.

Ice Baggies

Volunteers are doing a great job of signing up and all spots are filled until June.

On the horizon: Reminder emails for Library Volunteers to be sent out at the beginning of the month. Figure out something to increase the volunteers in the library. Start strategizing for Hotdog Day.

7) Old Business

- Alberta School Council Association (ASCA) Conference and AGM Credentials Form – Susan .F.L. motioned to appoint Michelle Balmer and Renata Lambden as parent designates for ASCA Conference and AGM in Edmonton April 26-28, 2019, seconded by Renata .L., motion carried.

8) New Business – Draft a motion for the EBSC AGM in May 2019 to transfer money out of Elizabeth Barrett School Council account for use by Elizabeth Barrett Elementary School in 2019/2020.

- Gerry Gaudet suggested using the funds to top up sports equipment supply or to buy books for classroom libraries and/or guided reading books.
- AED (Automated External Defibrillator) in EB? Investigate the possibility of donated AED to EB school.

9) Announcements: NONE

10) Next Meeting: **EBSC AGM on Wednesday, May 15, 2019 at 6:30pm in the Learning Commons.**

11) Adjournment at 7:36pm, Susan .F.L. moved to adjourn.

Appendix A

Elizabeth Barrett School Council  
 July 1, 2018 - June 30, 2019  
 INTERIM PERIOD

Financial Reports

INCOME STATEMENT (to March 31, 2019)		
<b>INCOME</b>		
	Healthy Lunch Sales	\$17,427.63
	Sponsors	\$0.00
		<u>\$17,427.63</u>
<b>EXPENSE</b>		
	Lunch Vendors	\$8,210.46
	Events	\$402.14
	Admin	\$0.00
	Gift	\$0.00
		<u>\$8,612.60</u>
<b>NET INCOME (LOSS)</b>		<u>\$8,815.03</u>

  

SCHOOL CASH ONLINE (to Mar 31, 2019)		
Previous Bank Balance forward		\$9,204.95
Paid into School Cash Account	\$17,427.63	
Paid from School Cash Account- expenses	\$8,612.60	
Paid from School Cash Account- transferred to EB	\$0.00	
Paid from School Cash Account- transferred to EB re: prior periods	\$0.00	
Ending Balance in SCO Account		<u>\$18,019.98</u>

  

BALANCE SHEET (at Mar 31, 2019)		
<b>ASSET</b>		
	Cash - SchoolCashOnline	<u>\$18,019.98</u>
<b>LIABILITY</b>		
	Amounts pledged to School (2017-18)	\$5,000.00
	Amounts pledged to School (2016-17)	<u>\$1,002.40</u>
<b>NET CURRENT ASSETS</b>		\$12,017.58