

Minutes for Elizabeth Barrett School Council

Wednesday, November 21, 2018
School Learning Commons:

1) Attendance

Hugh .M.,
Roz .EK.,
Tara .H.,
Melinda .V.,
Dave .S.,
Darcy .D.,
Dyna .W.,
Paul .K.,
Meghan .M.,
Susan Parker,
Fiona Gilbert,
Michelle Balmer (Treasurer),
Lisa Preston (Co-Chair)
Susan Flynn Lowry (Co-Chair),
Renata Lambden (Secretary),

Regrets: Kristi .W.,
Vanessa .V.,
Heather .D.,
Veronica Hooper

Meeting called to order at 6:35pm

2) Agenda revisions – additions including: Volunteer Co-ordinator update, Hot Lunch Co-ordinator update, announcement of EBSFA meeting

3) Approval of Meeting Minutes from October 2018 with the revision of moving Heather .D. from “Attendance” to “Regrets” moved by Susan Lowry, seconded by Lisa Preston – motion carried.

4) School Annual Results Report - EB school Administration – Susan Parker

- EB Annual Report (2017-2018) DRAFT submitted December 7, 2018
- Susan wrote blog on Physical Literacy for Rocky View Schools
- Seeds of Change - students vote on community charity for EB to support

5) Feedback for Update of DRAFT School Logo/Motto: Vision, Values & Mission

- Logo – a sapling with “EB” in it
- Grade 5 students presented the draft Logo, Motto: Vision, Values & Mission, responded to questions/feedback and gave opinions

6) School Board Update – Fiona Gilbert

- Annual Capital Planning to provincial government submitted March for 3-year period. Priorities include:
 - i) Jr./Sr. High Langdon

- ii) K-8 Airdrie
- iii) Expansion of Bow Valley (700 to 1400 students)
- iv) K-9 Chestemere – on hold
- v) K-5 Cochrane – on hold
- Short-term plans for accommodating growth include:
 - i) Portables (modular classrooms)
 - ii) November deadline – 39 modular classrooms requested for Rocky View division (4 for Cochrane RancheView and 6 for Bow Valley High)

7) Updates from Council Officers and Committee Co-ordinators

A. Treasurer – Michelle Balmer

- see attached financial statement

B. Co-chair - Lisa Preston

- Superintendent Working Committee (November 23 and December 6, 2018)

C. Volunteer Coordinator - Heather .D. (submitted prior to meeting)

- Criminal Record Checks: The names on the forms have been sent to clerical staff to have checked over for those who require renewals of Criminal Record Checks. Have contacted staff about updated list, but have not yet heard back as of yet.
- Recycling Volunteers: We have a handful of volunteers this year, but they have been doing great to sign up. Reminder email to sign up on volunteersignup.org has been sent for November.
- Library Volunteers: For the month of November we have on average 1-2 volunteers a week, but future months have more spots to fill. Reminder email has been sent out to the library volunteers for the month of November.
- Ice Baggies: Volunteers are doing a great job of signing up and all spots are filled until January.
- Retake Picture Day: Retake picture day was October 25th and we had 3 volunteers signed up to help.
- On the horizon: reminder emails for Library, Recycle and Ice Baggies (as needed) to be sent out at the beginning of the month. Figure out something to increase the volunteers in the library and work on preparing for the winter schedules.

D. Hot Lunch Coordinator - Kristi .W. (submitted prior to meeting)

- I have sent in the entire 2019 hot lunch schedule to the school to be added to SchoolCash. Emails will be going out to volunteers this week.

8) Old Business

- Joint Board/School Council Meeting
 - i) Mental health support
 - ii) Issues with funding

9) New Business

- Alberta School Councils Association (ASCA) conference and AGM April 26-28, 2-19 in Edmonton. Is there an interested delegate? Funding is available from RVS (application deadline is December 15, 2018). See: <https://www.rockyview.ab.ca/families/schoolcouncilswebportal> for more information.

10) Announcements

- EBSFA meeting Tuesday, November 27, 2018

11) Next Meeting: Wednesday, January 16, 2019 at 6:30pm in the Learning Commons at Elizabeth Barrett Elementary School

12) Adjournment at 7:54pm, motioned by Lisa .P., seconded by Susan .F.

Appendix “A”

Elizabeth Barrett School Council
July 1, 2018 - June 30, 2019
INTERIM PERIOD

Financial Reports

INCOME STATEMENT (to October 31, 2018)			
INCOME	Healthy Lunch Sales		\$7,103.00
	Sponsors		<u>\$0.00</u>
			\$7,103.00
EXPENSE	Lunch Vendors	\$1,997.62	
	Events	\$402.14	
	Admin	\$0.00	
	Gift	<u>\$0.00</u>	
		\$2,399.76	
NET INCOME (LOSS)			<u>\$4,703.24</u>

SCHOOL CASH ONLINE (to October 31, 2018)			
Previous Bank Balance forward			\$9,204.95
Paid into School Cash Account			\$7,103.00
Paid from School Cash Account- expenses			\$2,399.76
Paid from School Cash Account- transferred to EB			\$0.00
Paid from School Cash Account- transferred to EB re: prior periods			<u>\$0.00</u>
Ending Balance in SCO Account			<u>\$13,908.19</u>

BALANCE SHEET (at October 31, 2018)			
ASSET	Cash - SchoolCashOnline	<u>\$13,908.19</u>	\$13,908.19
LIABILITY	Amounts pledged to School (2017-18)	\$5,000.00	\$6,002.40
	Amounts pledged to School (2016-17)	<u>\$1,002.40</u>	
NET CURRENT ASSETS			\$7,905.79