

Minutes for Elizabeth Barrett School Council

Wednesday, September 19, 2018

School Learning Commons:

1) Attendance

Heather .D.,
Vanessa .V.,
Jennifer .R.,
Tara .H.,
Rhonda .P.,
Briana .L.,
Michelle .B.,
Chantelle .R.,
Hugh .M.,
Meghan .M.,
Monday .C.,
Veronica Hooper,
Susan Parker,
Fiona Gilbert,
Lisa Preston (Co-Chair)
Susan Flynn Lowry (Co-Chair),
Renata Lambden (Secretary),

Regrets: Kristi .W.

Meeting called to order at 6:36pm

- 2) Approval of Agenda motion moved by Susan Lowry - motion carried.
- 3) Approval of AGM Meeting Minutes from May 16, 2018 - postponed. To be approved at EB School Council meeting in October 2018.
- 4) Introductions
- 5) Role of School Council

We are a legislated body - School act says we need to advise/consult with principal re: any school related matter, finances and education standards,
AND

Legislation gives our school board a say in our role (i.e. we need to review our school annual results report as a RVS school council).

So what do we really do?

- Through conversations with school administration and RVS board members, we gain insight and get clarification about the activities taking place at EB and RVS
- Share ideas with administration about programs, challenges, opportunities
- Advocate for our kids, teachers, and schools, via the Alberta School Councils' Association (ASCA).
- Assist in making EB a great place to be via volunteer coordination and services like hot lunch
- Build community between EB families
- As part of the community building we offer sessions that are helpful to parents of school age students
- Meetings tend to be informal to facilitate discussion and connections
- Update from School Administration
- Including Review of RVS Satisfaction Survey

6) School Update - EB school Administration – Susan Parker/Veronica Hooper

- Safety - Students should know all staff (adults) in the building
- Welcome back ceremony at the beginning of school involved songs, staff introductions, a video from Susan Parker's dog, etc. and lasted about 20 minutes
- Learning Support - Mindful Moments (after lunch and recesses)
- AB Education - classes within designated sizes, no extra teachers
- Hired Jamie Rogers - Educational Assistant

- Day starts at 8:55am with music playing for gentle entry. 9:00am students enter, 9:05am music ends. Lunches shortened to 15 minutes to accommodate extra recess in the afternoon. School ends at 3:35pm.
- Communication of Student Learning - Real Time Reporting (Power School) paired with My Blue Print, which are custom tailored to Rocky View schools. Real-Time-Reporting using Powerschool and the online portfolio system My Blueprint. This will shift reporting on student progress to a system where parents are able to check their child(ren)'s progress online at any time instead of using a delayed "snap shot" of student progress that is part of a paper report card. EB website has the Parent Guide to Real-Time Reporting (icon at top of page) and parent training sessions will be provided during Student-Led Conferences.
- Rocky View Student Council Guide Book
- Goal Setting for EB staff with Jeff Couillard and Kelly Waters-Radcliffe (Responsive Educators)
- The process of revising the school's logo, vision and mission has begun. Parent feedback will be requested as one of the next steps in the process. Final draft of mission statement proposed for November 2018.
- EB Resources available:
 - Response to Intervention (RTI) - bring in substitute teachers every 6-8 weeks and all teachers meet to discuss
 - Art Expression Program
 - Literacy Specialists and assistants available in French and English for every child. In the spring, Literacy Specialists move into Kindergarten classes to evaluate (early intervention).
 - Numeracy support
 - Social/Emotional Child Development support via Advisors
 - Music teachers

- Pit Stop - uses “buddy system” and is an alternate workspace
- Physical resources including rockers, chair bands, stationary bikes, noise cancelling headphones, exercise balls, etc.
- Tool Box (sensory) room
- Learning Commons -Manjusha Naidu (Librarian)
- Maker Space - similar to a miniature Telus Sparks Centre

7) Board Update - Fiona Gilbert

- 50+ schools opened September 2018 for over 1000 children. Final enrolment numbers not determined until end of September 2018, not available until beginning of October 2018.
- Flood damage at Chestemere Prince of Peace School, so opening postponed. Students spent first two weeks at a nearby empty school.
- Alberta Government changes to regulations:
 - School Council
 - ECS
 - Student Records
 - Private Schools
- Transportation regulations are not yet official. Timeline of autumn - December 2018 for changes in regulation and will be in effect December 2019.
- New Kindergarten to Grade 4 curriculum effective September 2019. Refer to AB Education website for further details.

- Four-Year School Education Plan - 2019-2023 initiated. Indicated RVS will be asking for parental feedback. A presentation with more details is planned at an upcoming school council meeting. (Details will follow via the school newsletter and class reps).
- October 4, 2018 - Organizational Board Meeting Committee roles to be determined

8) Old Business

A. Vacant School Council Role - Treasurer

- Michelle Balmer appointed Treasurer

B. Volunteer Coordinator - Heather .D. (submitted report prior to meeting)

Forms

As of Friday September 14, we have had 182 forms signed and returned. Literacy volunteer form sheets were kept at the school with admin L.Thompson. Friday Lunch Volunteers were sent to K. Wowryk the Friday Hot Lunch Coordinator.

Criminal Record Checks

The names on the forms have been sent to clerical staff to have checked over for those who require renewals of Criminal Record Checks.

Recycling Volunteers

We have a handful of volunteers this year. One volunteer has volunteered every other week again and will need to fill the blanks with other volunteers. Email to sign up on volunteer signup.org has been sent.

Library Volunteers

A calendar has been started for the library volunteers to have regular specific shifts in the library. Will be completed and adjusted as necessary to suit the volunteers. Email has been sent to Library Volunteers and the Anytime volunteers to sign up for the Scholastic Book Fair on October 3rd&4th.

Community Garden

Community Garden was well represented through the summer months. There are many who continue to volunteer for the summer to come.

Staff Appreciation Dinner

Email has been sent out to start the sign up for the Staff Appreciation Dinner.

Ice Baggies

We had a great show of parents sign up to help the first week back to school and the month of September! An email was sent to the volunteers to sign up for the remainder of the year.

Picture Day

Picture Day was Sept 17th. We had 3-4 volunteers sign up for the morning and 2 in the afternoon to help.

On the horizon: Put menu together for staff appreciation dinner. Organize retake day volunteers. Reminder emails for Library, Recycle and Ice Baggies (as needed) to be send out at the beginning of the month.

C. Hot Lunch Co-ordinator - Kristi .W. (NO UPDATE)

9) New Business

a) Goals for 2018-2019

- To host a speaker relevant to parental concerns (at least one session, perhaps two)
- To continue to offer hot lunches as a service to EB families
- To provide volunteers for the learning commons, photo days, literacy tutors, staff appreciation dinners, for the Right to Play day and support other areas of learning as needed.

- To host a Hot Dog Lunch on Right to Play Day
 - To vote on advocacy issues at the ASCA AGM
 - To assist in educating parents about Real Time Reporting and My Blueprint for parents
 - Send representatives to the RVS Joint Board/School Council meetings in November and April
- b) Joint Board/School Council meeting in Airdrie on Thursday, November 15th - Susan Lowry will attend
- c) Babysitting at future EB School Council meetings can no longer be provided due to liabilities.
- d) Set Calendar for 2018-1029 EB School Council meetings (in EB Learning Commons) are confirmed as follows:
- October 17, 2018 at 6:30pm (Jeff Couillard will be speaking)
 - November 21, 2018 at 6:30pm
 - January 16, 2019 at 6:30pm
 - February 27, 2019 at 9:05am (just after school begins)
 - March 20, 2019 at 6:30pm
 - April 17, 2019 at 12:50pm (after PM Kindergarten drop off)
 - May 15, 2019 at 6:30pm (AGM)
- e) Class representative sign up sheet - distributed

10) Announcements:

- Community Garden - log benches are rotting and have become a safety concern. Looking for recommendations or ideas regarding fundraising initiatives, etc.
- Fundraising Committee meeting - Friday, September 28, 2018 at 9:30am (Learning Commons)
- Canadian Parents for French - Hugh .M.
 - Pumpkin carving at EB on October 22, 2018 from 6:30 to 8:00pm in the Makers Room for \$10/family. Promotes French learning and activities outside of the typical, everyday school setting.

11) Next Meeting: Wednesday, October 17, 2018 at 6:30pm (Learning Commons)

12) Adjournment: 8:11pm, motioned by Lisa .P., seconded by Susan .F.

Appendix A

Elizabeth Barrett School Council
July 1, 2017 - June 30, 2018

Financial Reports

INCOME STATEMENT (to January 31, 2017)		
INCOME		
	Healthy Lunch Sales	\$15,610.00
	Sponsors	\$0.00
		<u>\$15,610.00</u>
EXPENSE		
	Lunch Vendors	\$8,416.81
	Events	\$469.81
	Admin	\$0.00
	Gift	\$0.00
		<u>\$8,886.62</u>
NET INCOME (LOSS)		<u>\$6,723.38</u>

SCHOOL CASH ONLINE (to January 31, 2017)		
Previous Bank Balance forward		\$10,247.05
Paid into School Cash Account	\$15,610.00	
Paid from School Cash Account- expenses	\$8,886.62	
Paid from School Cash Account- transferred to EB	\$4,000.00	
Paid from School Cash Account- transferred to EB re: prior periods		
Ending Balance in SCO Account		<u>\$12,970.43</u>

BALANCE SHEET (at January 31, 2017)		
ASSET		\$12,970.43
	Cash - SchoolCashOnline	<u>\$12,970.43</u>
LIABILITY		\$1,002.40
	Outstanding Accounts- due to School	<u>\$1,002.40</u>
NET CURRENT ASSETS		\$11,968.03